PERMANENT MISSION OF THE 854 Fifth Ave	PENJE ΠΡΝ ΥJEДИЊЕНИМ НАЦИЈАМА - ЊУЈОРК REPUBLIC OF SERBIA TO THE UNITED NATIONS nue * New York, NY, 10065 12) 879 8705 * E-mail: info@serbiamissionun.org			
Број: 941-1/2014	Датум: 9.5.2014.			
Хитност: ХИТНО	Број страна укључујући ову: 5			
Прималац:  МСП- СМУЛ, ОУН Ван МСП — Министарство грађевинарст инфраструктуре	ва, саобраћаја и			

Предмет: Покретање пилот пројекта за промену методологије за прикупљање захтева за обезбеђење ваздухопловног транспорта за потребе УН мировних операција и Специјалних УН политичких мисија

Секретаријат УН је доставио допис о предстојећем пилот пројекту у вези са променом методологије за прикупљање захтева од авио-компанија у вези са обезбеђењем ваздухопловног транспорта за потребе УН мировних операција и специјалних УН политичких мисија. УН намерава да покрене пројекат средином маја 2014. године. Наведени пројекат биће покренут у складу са заједничком иницијативом Међународне организације за цивилну авијацију (ICAO), Одељења УН за набавке и у складу са закључцима и предлозима са конференције која је одржана 18. децембра 2013. године. Материјал о реализованој конференцији постављен је на Интернет страни <a href="http://www.un.org/depts/ptd/AirConf QandA.htm">http://www.un.org/depts/ptd/AirConf QandA.htm</a>. Учешће у пројекту представља могућност за националне авио-компаније да се региструју у УН систему за обезбеђење ваздухопловног транспорта у складу са потребама УН мисија на терену. У прилогу је Анекс А са детаљима у вези са пријавом и потребним квалификацијама за прихват и учешће одређених авио-компанија у предстојећем пројекту.

У складу са изнетим молимо да наведени материјал доставите надлежним државним органима и националној авио-компанији на даље разматрање и евентуално пријављивање за учешће у наведеном пројекту. Напомињемо да је наведени допис достављен Сталној мисији Републике Србије при УН са закашњењем и да је продужен рок за пријаву до 16. маја 2014. године. Такође, уколико постоји интерес за учешће у наведеном пројекту, предлажемо да се достави пријава и након 16. маја 2014. године. Пријава за учешће доставља се директно од стране авио-компаније, у складу са процедурама и на адресе достављене у Анексу А прилога. (М. Ранковић)

А М.В.А С А ДО Р Милан Миланови**к** 

Dostavljeno*:			

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REFERENCE: PD/OOD/14026

## Addendum to PD/OOD/14025

The Secretariat of the United Nations presents its compliments and wishes to provide additional information to all Permanent Missions regarding the ongoing vendor outreach in connection with the transition in solicitation methodology for the provision of air charter services (ref. PD/OOD/14025 dated 6 May 2014).

The letter attached to the NV was disseminated to the industry through various channels starting from 25 April 2014, with a deadline of 7 May 2014 for companies to express interest in the upcoming pilot RFP, and the UN Procurement Division (UNPD) received a significant number of responses by that date.

We appreciate that the note was sent to the Permanent Missions very close to the initial deadline and will accept late company responses up to Friday 16 May 2014, as the current project timelines allow us to do so. This is to ensure that such interested companies receive the solicitation document as soon as the tender is issued. However, the UNPD will also invite any late responder, as long as the timing is compatible with the company's participation in the mandatory proposers' conference scheduled for mid-June 2014.

The Secretariat of the United Nations avails itself of this opportunity to renew to all Permanent Missions to the United Nations the assurances of its highest consideration.

8 May 2014

T. C. H.



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REFERENCE: PD/OOD/14025

The Secretariat of the United Nations presents its compliments and wishes to update all Permanent Missions on the transition in solicitation methodology for the provision of air charter requirements in support of the UN Peacekeeping and Special Political Missions.

Attached hereto is a letter recently sent to UN-registered and prospective air charter vendors, containing information about the project progression and an upcoming pilot solicitation based on the revised methodology ("Pilot RFP"), which the UN intends to launch in May 2014.

For this exercise, the UN wishes to engage the air charter industry at large and benefit from innovative solutions offered by companies worldwide. Thus all Permanent Missions are kindly encouraged to circulate this letter among aircraft operators, industry associations and experts, and to invite interested companies to follow the instructions contained therein in order to participate in the upcoming Pilot RFP.

The Secretariat of the United Nations avails itself of this opportunity to renew to all Permanent Missions to the United Nations the assurances of its highest consideration.

6 May 2014

T. C. H.

Annex enclosed



United Nations
Procurement Division
1 United Nations Plaza, 14<sup>th</sup>-15<sup>th</sup> Floor
New York, NY 10017, USA

PD/LTS/14-196/BD Date: 24 April 2014

Subject:

Transition in solicitation methodology for long-term air charter requirements

Launch of Pilot RFP and vendor outreach

Dear Sir/Madam.

The UN Secretariat is pleased to announce the upcoming roll-out of a revised solicitation methodology for the provision of long-term air charter requirements in support of the UN Peacekeeping Missions and Special Political Missions.

The revised methodology, in the form of a Request for Proposals (RFP), is the outcome of a joint effort with the International Civil Aviation Organization (ICAO) and input from the aviation industry based on draft documents posted on the Procurement Division (PD) website and from the Air Charter Conference held on 18 December 2013, with 85 participating companies from 30 different countries. In this connection, the UN recently posted on the PD website the official Q&A from the conference together with the most recent update on the transition exercise, available at:

http://www.un.org/depts/ptd/AirConf\_QandA.htm. Further information on the project is also available via the "Procurement Division Bulletins" on the PD website.

As an immediate next step, the UN intends to issue an initial pilot solicitation, scheduled for mid-May 2014. This pilot RFP will be an actual requirement for a UN field mission, and will include a proposers' conference for interested vendors in mid-June 2014, with a closing date in mid-July 2014.

With the implementation of the revised solicitation methodology, the UN wishes to engage the air charter industry at large to benefit from innovative solutions offered by companies worldwide. For this pilot case, the vendor registration process for air operator vendors is being reviewed to allow for an easy access to UN tenders. Please refer to Annex A for details on eligibility for receipt and participation in the upcoming exercise. Your attention is drawn to the deadline of 7 May 2014 for submission of the required information to the UN, via email to <a href="mailto:aircharter@un.org"><u>aircharter@un.org</u></a>.

We look forward to your response and to inviting your company in future UN air charter tenders.

Sinccrely,

Dmitri Dovgopoly//
Director, Procurement Division

# Annex A – Registration for Participation in Pilot RFP(s) UN Long-Term Air Charter Requirements

Participation in upcoming pilot RFP(s) will be granted on the basis of a simple, quick process, as described below (Steps 1 and 2). However, in order to be eligible to any contract award of US\$500,000 or higher, companies will be required to complete Steps 3 and 4.

## Step 1 - Basic registration in the United Nations Global Marketplace (UNGM)

Interested companies are to complete the basic registration online in UNGM, selecting the UN Secretariat as the UN Organization to be registered with. Each registered company is assigned with a UNGM identification number. For registration or further information on this 5-10 min process, please visit the UNGM website at https://www.ungm.org.

## Step 2 - Contact the UN Procurement Division for participation in Pilot RFP(s)

In order to receive the pilot RFP document and be able to submit a proposal, companies are invited to contact the UN Procurement Division (Long-Term Air Charter Team) by email to <u>aircharter@un.org</u>, with their UNGM identification number (ref. Step 1) and a copy of valid Air Operator Certificate issued under the name of the company applying for registration with the UN.

Important: due to the envisaged timelines for the initial Pilot RFP, please <u>send your email response</u> by close of business on Wednesday 7 May 2014 to ensure your company is included on the invitee list.

## At this stage, your company is eligible to receive the tender documents and to submit a proposal.

### Step 3 - Complete Level 2 Registration in UNGM

This step is required for companies to be eligible for a contract award equal to or higher than US\$500,000. Criteria for Level 2 registration include UN review of detailed company information and various documents, such as reference letters and audited/certified financial statements (or equivalent) for the last three years. Please visit the UNGM website for more information.

### Step 4 - Complete Air Operator Vendor Registration (AOVR)

This additional step is specific to the registration of air operator vendors. The current technical and operational evaluation criteria can be downloaded from the PD website, on the Vendor Registration page. I

For more information on how to register with the UN Secretariat, you can also contact the Procurement Division's Vendor Registration and Management Team by email to <a href="mailto:register@un.org">register@un.org</a>, or visit the PD website at <a href="http://www.un.org/depts/ptd/">http://www.un.org/depts/ptd/</a>.

PO/LTS/14-196 April 2014

Please note that these criteria are currently undergoing a review by the UN, in line with the changes brought about by the revised solicitation methodology. Further information will be communicated shortly.